

KIAMA NETBALL ASSOCIATION

BY-LAWS

Version 1.3 | October 2026

Introduction

At Kiama Netball Association we abide by the All Australian Netball Association Rules (AANA), the Netball NSW member protection policy and Netball NSW Codes of Conduct.

Purpose and Obligations of Affiliated Clubs

This by-law establishes a clear and consistent framework to guide the operations, governance, and conduct of all clubs affiliated with the Association. Its purpose is to ensure that every club upholds the shared values, standards, and responsibilities that underpin a safe, inclusive, and well-managed sporting environment. By maintaining affiliation, each club agrees to comply with the policies, procedures, and expectations outlined in this document, including obligations relating to governance, member welfare, communication, competition requirements, and adherence to Association decisions. These obligations support fairness, transparency, and accountability across all levels of participation, enabling the Association and its clubs to work collectively toward high-quality experiences for players, volunteers, officials, and the broader community

Our foundation of core values and principles (Positivity, Trust, Sportsmanship, and Wellbeing) guides our actions, shapes our culture, and inspires our members to strive for excellence both on and off the court.

Positivity	**Trust**	**Sportsmanship**	**Wellbeing**
We foster an uplifting environment where encouragement and support thrive. Our commitment to positivity empowers players, coaches, and volunteers to embrace challenges with a growth mindset, celebrating each success and learning from setbacks.	We build strong, respectful relationships grounded in trust. We believe that open communication and honesty create a safe space for everyone to express themselves and grow together as a team.	We uphold the highest standards of integrity and fair play. Our dedication to sportsmanship means we respect opponents, officials, and teammates alike, recognising that the true spirit of the game lies in mutual respect and camaraderie.	We prioritise the physical, mental, and emotional health of our members. By promoting a balanced approach to competition and personal growth, we create an inclusive atmosphere where everyone feels valued and supported.
Together, these values define who we are and guide us in creating a vibrant, inclusive community that celebrates the joy of netball while embodying the true spirit of our sport!			

BY-LAW 1: Competitions

1.1 PURPOSE

In accordance with the Kiama Netball Association Incorporated Constitution, the Council has created this by-law to set out the requirements, expectations, and general procedures that govern the administration and operation of all competition guidelines. This by-law provides a consistent framework to support fair play, transparent processes, and the effective management of competitions, and it outlines the obligations that all affiliated clubs must meet to maintain compliance with Association standards.

1.2 GENERAL PROCEDURE

a) A Saturday winter competition will run from April to September each year.

b) Interest in additional competitions will be taken at different times throughout the season. This may include such competitions as Social Netball, Walking Netball, Men's Netball etc.

   i) In these competitions, the following rules apply unless otherwise stated:

      i) No uniforms are required
      ii) First Aid facilities are not available during these programs and must be organised by the competition manager.
      iii) The allocation of teams and competition format will be determined each year by the competition manager in conjunction with KNA Executive.
      iv) Suitable coaches and managers will be sought for each competition as required. All umpires involved are to be level 2 umpires, unless approved by the Umpires Convenor.
      v) Any Payments from such competitions will be managed by the KNA Treasurer. This includes umpire and coaching payments.
      vi) Where sufficient numbers are not achieved prior to registration, the competition may be postponed or cancelled.

BY-LAW 2: Association Meetings

2.1 PURPOSE

In accordance with the Kiama Netball Association Incorporated Constitution, the Council has created this by-law to set out the requirements and general procedures for all Association meetings. This by-law provides a clear framework for how meetings are convened, conducted, and recorded, ensuring transparency, consistency, and accountability in the decision-making processes of the Association. It also outlines the responsibilities and expectations of all affiliated clubs in relation to meeting participation, compliance, and communication, supporting effective governance across the Association.

2.2 GENERAL PROCEDURE

a) The Association AGM will be held on or before the 31st October each year on a date determined by the executive committee

b) Association Council meetings are held on the second Wednesday of February, March, May, June, August and October with additional online meeting call in other months if required. Attendance is strongly encouraged for all clubs.

c) A club shall consist of one or more teams. Any club with five (5) or more teams may have three (3) delegates at each meeting and clubs with less than five (5) teams may only have one (1) delegate at each meeting.

d) All complaints or protests must be put in writing and come to the Association Secretary through club secretaries. No other form of complaint or protest will be dealt with. Please refer to the Complaints Handling Policy for more information and required documentation.

e) All delegates must be financial members of Kiama Netball Association Inc. and must be 18 years of age or over.

BY-LAW 3A: Club Affiliation and Colours

3A.1 PURPOSE

In accordance with the Kiama Netball Association Incorporated Constitution, the Council has created this by-law to set out the requirements and general procedures for club affiliation and the registration of club colours. This by-law establishes the standards that all clubs must meet to maintain affiliation with the Association, including obligations relating to governance, compliance, communication, and the approval and ongoing use of club colours. These provisions ensure consistency, fairness, and transparency across all affiliated clubs, supporting the orderly administration of competitions and the preservation of the Association's identity and integrity.

3A.2 GENERAL PROCEDURE

a) New Clubs must apply to the Association Secretary before deciding on the name their club wishes to use, and the colour they wish to have for their uniforms. This must be registered and have the approval of Council.

b) Clubs wishing to change their uniform must have the approval of Council.

c) All clubs will provide the Association with a "Club Registration Sheet" (either electronic or hardcopy) which lists their club Executive and delegates to Association meetings, at the beginning of each calendar year.

d) All clubs shall provide the Association with a copy of both their current Constitution and By-Laws (if they have such documentation) at the beginning of each calendar year.

BY-LAW 3B: Uniform

3B.1 PURPOSE

In accordance with the Kiama Netball Association Incorporated Constitution, the Council has created this by-law to set out the requirements and general procedures for uniforms. This by-law outlines the standards for the design, approval, and use of uniforms across all affiliated clubs, ensuring consistency, fairness, and clarity in presentation during Association competitions. It also establishes the obligations of clubs to maintain compliance with uniform regulations, supporting the integrity, safety, and professional appearance of the sport within the Association.

3B.2 GENERAL PROCEDURE

a) Players shall not be allowed to compete in competition matches unless wearing the registered uniform of their club:
    i) the registered club uniform may consist of any of the following combinations: Playing dress, bodysuit, skirt and top (polo or singlet), shorts and top, long pants or club tights and top, ¾ pants and top. However, the club's colours and patterns should be consistent across all the options and shorts, pants or skirts should be of the same club colour. CLubs are encouraged to review the Netball NSW Inclusive Uniform Guidelines (https://nsw.netball.com.au/inclusive-uniforms)
    ii) each participant may have their own choice of uniform type, independent of all other team members providing that uniform conforms to the club uniform stipulated on above and listed on the club registration sheet.

b) In extreme cold weather as determined by the Kiama Netball Association Committee players may wear a long-sleeved white shirt and ankle length black pants under their club uniform. Players not in the correct uniform will be asked to leave the court.
The KNA Committee will post their determination on the Associations website and Facebook posts only when extreme cold weather is determined.

c) Anyone with a medical condition or religious belief may wear long pants and/or long sleeves under their club uniform as we recognise special conditions in such circumstances. We do ask that a letter stipulating such conditions be submitted on registration for the Association records.

d) Anything of a dangerous nature (non-flexible sun visors etc.) must not be worn.

e) Gloves are not permitted.

f) No jewellery is allowed to be worn except for:
    i) a medical alert bracelet/neckless or a wedding ring which must be taped.
    ii) a jewellery item which is for the purpose of treating a medical condition (doctor's certificate or equivalent to be supplied, which must be taped.
    iii) any adornment which is for a religious purpose, which must be taped.

BY-LAW 4: Age Groups

4.1 PURPOSE

In accordance with the Kiama Netball Association Incorporated Constitution, the Council has created this by-law to set out the requirements and general procedures for determining age groups for play. This by-law establishes the criteria, processes, and responsibilities associated with allocating players to appropriate age divisions, ensuring fairness, safety, and consistency across all competitions. It also outlines the obligations of affiliated clubs to verify player eligibility, maintain accurate records, and comply with Association directives, supporting the orderly administration of age-based participation within the Association.

4.2 GENERAL PROCEDURE

a) Divisions and grades will be assessed from year to year based on club entries received.

b) A player's age on 31st December in the year of play will determine their division.

c) The competition may be conducted in the following divisions, given team numbers available:

Division	Recommended Age	Minimum Age	Maximum Age
Seniors	18 years and over	14 years	
Cadets*	15 - 17 years	14 years	17 years
Intermediates	13 – 14 years	11 years	14 years
Juniors	11 – 12 years	9 years	12 years
10 Years		8 years	10 years
Modified/NetSetGo		5 years	10 years

*13year old Intermediate players maybe permitted to "playup" as a fill-in for Cadets up to two (2) times per season, provided they are currently registered in an intermediate team

BY-LAW 5: Registrations

5.1 PURPOSE

In accordance with the Kiama Netball Association Incorporated Constitution, the Council has created this by-law to set out the requirements and general procedures for registrations. This by-law outlines the processes for registering players, officials, and teams, ensuring accuracy, transparency, and consistency across all affiliated clubs. It also establishes the responsibilities of clubs to submit timely and complete registration information, maintain accurate records, and comply with Association and Netball NSW registration policies. These provisions support the effective administration of competitions and uphold the integrity of participation within the Association.

5.2 GENERAL PROCEDURE

a) All registered and deregistered players must be submitted through their club, unless special provisions have been put in place for stand-alone teams.

b) To become registered:

   i) Members may register themselves online directly where and when available, or
   ii) Members may register online through their club, or
   iii) Members must not be unfinancial members.

c) All teams may have a maximum of twelve (12) players.

d) Team registrations shall close on a date to be fixed by the Association each year.

e) After this date the only team entries to be accepted will be those which take up “byes” in the corresponding divisions.

f) Once a team is registered, any further registrations of players must be notified to the Association registrar. Further late registrations (after Grading of teams is completed) must be sent to the Association Registrar prior to online registration. Once reviewed and accepted by the Grading Committee, online registration will be accepted prior to players participating in their first game. All fees must have been received in accordance with Section 5.2 b).

g) A player who has previously played a higher division will not be able to register late with a lower division team, unless it is approved by the Grading Committee.

> ⚠ **PENALTY FOR PLAYING AN UNREGISTERED PLAYER:**
>
> **Loss of two (2) competition points and no goals to be recorded.**

h) All players shall comply with the Constitution, By-laws and policies of the Association.

i) A player should notify the Association of any condition which may affect their performance or participation in the sport of netball including but not limited to for example: epilepsy, pregnancy etc.

j) No team will be graded into the competition draw without at least seven (7) players.

k) Each Senior and Cadet team registered must have a minimum of TWO (2) registered players in that team qualified to umpire i.e. Current Umpires Theory Exam pass.

l) Each Intermediate and Junior team registered must have a minimum of ONE (1) qualified umpire name with the team i.e. Current Umpires Theory Exam pass.

> ⚠ **PENALTY FOR FAILING TO COMPLY WITH PARAGRAPH k) and l):**
>
> **Teams will not be allowed to participate in the competition until the requirement is met.**

m) No umpire may be listed with more than one team.

n) New clubs must ensure that AT LEAST TWO (2) umpires per team have a current Umpires Theory Exam pass.

o) Players may register for one day but if they wish to play again, they must be fully registered. The amount paid for a one-day registration will be subtracted from the total registration fee.

p) One day registrations will not be included in the maximum of twelve (12) registered players per team.

q) THREE (3) boys maximum per team allowed to play in a junior/modified team.

r) All clubs will be required to pay a $50 bond on Registration Day. Clubs failing to carry out canteen duties, umpiring duties, time-keeping duties and any other duties set by the Association will forfeit $25 for each duty missed and this will be ratified at the next Association meeting. If the fine is not paid and all bond money is exhausted, the club will be classified as unfinancial and therefore no team from that club will be permitted to take the court until the fine is paid.

5.3 REGISTRATION FEES

a) Registration fees for each year shall be set by Council:

   i) Where online payments are not available, initial registration will be invoiced to each club for online registrations and payable by direct deposit into the Association account within 24hrs of the Association registration day(s).

   ii) Late registrations must be notified to the Association Registrar prior to online registration to ensure team allocation.

5.4 PLAYER DE-REGISTRATION / WITHDRAWAL OF REGISTERED TEAMS

a) Deregistration must be advised to the Association Registrar via email. Following this, the official Deregistration form can be completed online to Netball NSW by the Association Registrar.

b) Deregistration of members may occur:

i) If a player de-registers prior to the advertised cut-off date for deregistration's and has not participated in any netball activities, they shall receive a full refund.

ii) If a player deregisters on or before Round 7 and has not played, they shall receive:

One-third (1/3) of their membership as refund if they have not used a credit voucher of any form as part of their fee payment.

EXAMPLE i)	KNA Fee	Voucher	Calculation	Refund
	$124.00	No	1/3 x 124	$41.33

One-third (1/3) of the difference between their fee and a credit voucher value when using a credit voucher of any form.

EXAMPLE ii)	KNA Fee	Voucher	Calculation	Refund
	$124.00	$50.00	1/3 x (124 - 50) 1/3 x 24	$8.00

iii) If a player has played, they shall receive no refund.

iv) Any player who trials for a representative team, shall receive no refund if they deregister unless there are extenuating circumstances as determined by the Association's Committee.

Thereafter, no money will be refunded unless there are extenuating circumstances, which will be determined by the Association's Executive Committee.

BY-LAW 6: Grading

6.1 PURPOSE

In accordance with the Kiama Netball Association Incorporated Constitution, the Council has created this by-law to set out the requirements and general procedures for grading. This by-law establishes the principles, processes, and criteria used to assess and place teams into appropriate divisions, ensuring fairness, competitiveness, and consistency across all competitions. It also outlines the responsibilities of affiliated clubs to provide accurate information, participate in grading activities as required, and comply with Association decisions, supporting the effective and equitable administration of the grading process.

6.2 GENERAL PROCEDURE

a) No team will be graded without seven (7) registered players being nominated by the Late Registration Day prior to grading day.

b) All Clubs must grade players in order of standard to ensure that all players are placed in the correct grading according to their ability with the exception of:

i) For Clubs fielding more than one team in any grade within juniors, intermediates or cadets, those teams may only have 4 representative team members in any one team.

For the purpose of this rule, “representative players” includes:

- Players who represented KNA or any other association in the current season.

Exceptional circumstances may be considered at the discretion of the Grading Committee.

ii) Clubs must grade their teams and number them in order of standard.

c) The Grading Committee will grade all teams from Juniors to Seniors.

i) All senior and cadet teams will be graded on paper with the option to do so on court if required.

ii) All junior and intermediate teams will be graded both on paper and on court where possible (weather permitting).

d) All re-grading of teams must be completed on or before the start of round 8 of the winter competition.

i) Any team regraded into a higher or lower grade, once the competition has commenced, shall have equal competition points as the lowest team on the ladder in their new grade. No, for or against points shall be carried with them to their new grade.

ii) Re-grading will be left solely to the discretion of the Grading Committee.

e) A system of promotion and relegation for teams returning (based on five returning players in the team from the previous season) shall apply across grades within the same division (age groups). One up one down minimum where possible.

f) Any teams with five (5) or more representative players (due to exceptional circumstances being granted) may be graded in a higher division.

g) The Grading Committee has the power to place teams in Divisions and Grade considered warranted by such Committee, without any contact with Club personnel whatsoever. However, if two or more teams from one Club are placed in the same Division or Grade by the Grading Committee, the Club is to be given the opportunity to reconfigure the composition of the designated teams e.g. parallel grade such teams or combinations of such teams and inform the appropriate Registrar within fourteen (14) days.

h) All appeals with respect to initial grading must reach Kiama Netball Association Secretary within forty-eight (48) hours of Association grading results being released by KNA Registrar and will be dealt with by the Grading Appeals Panel whose decision shall be final.

BY-LAW 7: Playing Regulations

7.1 PURPOSE

In accordance with the Kiama Netball Association Incorporated Constitution, the Council has created this by-law to set out the requirements and general procedures for play regulations. This by-law defines the standards, expectations, and rules that govern how the game is played within the Association, ensuring consistency, safety, fairness, and alignment with Netball NSW and Netball Australia guidelines. It also outlines the responsibilities of affiliated clubs to educate their members, uphold all play regulations, and support the enforcement of these rules, thereby contributing to the orderly and equitable conduct of competitions.

7.2 GENERAL PROCEDURE

a) Players must be registered as per by-law 5. Registrations.

b) A team must have five (5) of its registered players on court at all times.

c) A player registered in an intermediate or cadet team may play in a senior team, provided they meet all eligibility requirements. No senior team shall field any player who, as at 31 December in the year of play, is under 14 years of age.

d) A player registered in an intermediate team may play in a cadet team, provided they meet all eligibility requirements. No cadet team shall field any player who, as at 31 December in the year of play, is under 13 years of age.

e) A player registered in a junior team may play in an intermediate team, provided they meet all eligibility requirements. No \intermediate team shall field any player who, as at 31 December in the year of play, is under 11 years of age.

f) No Junior team may field players who as at 31st December in the year of play, will be under the age of 9 years.

g) No player shall play in a lower grade than that which the player is registered.

h) A player from a lower grade may play in a higher graded team BUT having played three (3) matches in that higher graded team, the player shall be considered a member of that team, providing the number of players in the team will not exceed 12.

i) When a club is fielding more than one team in any one grade, players may not interchange teams within the same grade.

j) Modified games will be run under Netball NSW guidelines.

⚠ **PENALTY FOR NOT COMPLYING WITH THE ABOVE PARAGRAPHs:**

Forfeit match to opposing team and no goals to be recorded.

BY-LAW 8: Duration of Play

8.1 PURPOSE

In accordance with the Kiama Netball Association Incorporated Constitution, the Council has created this by-law to set out the requirements and general procedures for the duration of play. This by-law defines the standard timing, intervals, and match structure to be applied across all Association competitions, ensuring consistency, fairness, and alignment with Netball NSW and Netball Australia regulations. It also outlines the responsibilities of affiliated clubs to comply with prescribed match durations, manage player and team readiness, and support the orderly and timely conduct of all fixtures within the Association.

8.2 GENERAL PROCEDURE

a) All games are centrally timed, and no injury time will be played.

b) The Association recommended player times are:

Division	Playing time per quarter	Quarter breaks	Half time breaks
Seniors	15 minutes	2 minutes	5 minutes
Cadets	15 minutes	2 minutes	5 minutes
Intermediates	12 minutes	2 minutes	3 minutes
Junior A	12 minutes	2 minutes	3 minutes
Junior B & C	10 minutes	2 minutes	3 minutes
10 Years	10 minutes	2 minutes	3 minutes
Modified/ NetSetGo	10 minutes	2 minutes	3 minutes

Pending the draw structure, these times may be altered with approval from Council.

BY-LAW 9: Forfeits and Calling off Games

9.1 PURPOSE

In accordance with the Kiama Netball Association Incorporated Constitution, the Council has created this by-law to set out the requirements and general procedures for claiming forfeits. This by-law outlines the circumstances under which a forfeit may be claimed, the process for notifying the Association, and the responsibilities of affiliated clubs in ensuring timely and accurate communication. These provisions support the fair, consistent, and transparent administration of competitions and uphold the integrity of scheduled fixtures across the Association.

9.2 GENERAL PROCEDURE

A forfeit may be claimed if the opposition cannot field the minimum team of five (5) registered players within five (5) minutes of designated starting time.

a) If at the designated starting time the opposing team has five (5) players, then play must commence on time. A forfeit may be claimed if this team refuses to play. The exception to this is if the late player is still umpiring at another match.

b) Once a game has commenced, should a team be unable to complete a game due to insufficient players on court, that team shall be deemed to have lost the game. Such early termination of the game, however, shall not constitute a forfeit of the game by the offending team.

c) Provided that due notice (Friday 7 pm) has been given of forfeit to Registrar, the scoresheet need not be completed by the winning team, and points will be recorded automatically by the Registrar.

d) All registered members of the team receiving the forfeit will be deemed to have played on that day.

e) Once the notice of a forfeit has been given to the Association Registrar, the forfeit cannot be rescinded.

f) Teams who are playing on indoor courts who forfeit will be responsible for paying the court fees for BOTH TEAMS.

⚠ PENALTY IF A TEAM FORFEITS THREE (3) TIMES:
The team will automatically be withdrawn from the competition

g) Only the Umpire or an Association Official may call off a game.

h) If a team official makes a request to forfeit, then the game may finish.

BY-LAW 10: Scoresheets and Ladder points

10.1 PURPOSE

In accordance with the Kiama Netball Association Incorporated Constitution, the Council has created this by-law to set out the requirements and general procedures for scoresheets. This by-law outlines the standards for completing, managing, and submitting scoresheets to ensure accuracy, transparency, and consistency in the recording of match results. It also establishes the responsibilities of affiliated clubs, teams, and officials to provide timely, correct, and legible information, supporting the integrity of competition records and the effective administration of all fixtures within the Association

10.2 GENERAL PROCEDURE

a) Each team must supply a responsible scorer for their match who shall sit together for the entire match. Teams failing to supply a scorer or sign the scoresheet must accept without challenge the scoresheet as submitted by the opposing team.

b) The Registrar can only accept the score as kept on the official scoresheet by the scorers.

c) Scoresheets must be completed correctly:

i) All players participating in the match must list their names on the scoresheet, prior to taking the court.

⚠ PENALTY FOR FAILING TO COMPLY WITH PARAGRAPH c) i) (players missing on the scoresheet):

Players shall be deemed not to have played, which can affect qualifying for State Titles and/or Finals.

ii) No person should list players that are not present.

⚠ PENALTY FOR FAILING TO COMPLY WITH PARAGRAPH c) ii):

Loss of two (2) competition points.

d) The captain of a team is responsible for signing the scoresheet as correct. If a team official considers the scoresheet is incorrect, the player shall sign it on the back and give their reasons for not accepting the scoresheet as correct.

e) Should the captain omit to sign the scoresheet, the captain must accept without challenge, the scoresheet as submitted.

f) A member of the winning team is responsible for placing the scoresheet in the Association scoresheet box immediately upon the conclusion of the match. No scoresheet will be accepted after the day of play. Once scoresheets have been placed in the box, they can only be removed by the Association Registrar or President.

g) In the event of a drawn match, BOTH teams are responsible for the scoresheet being placed in the box.

h) Scoresheets should be filled in with ballpoint pen.

i) When an injury occurs a team official will note it on the back of the scoresheet and sign the notation.

10.3 COMPETITION POINTS

a) Competition points are awarded as follows:

Win	Draw	Bye	Forfeit	Abandoned Games
2 points	1 point	0 points	2 points	1 point each

b) For partially completed rounds (at the Registrar's discretion) i.e. in the event that a team has been moved divisions by the Grading Committee, a bye or forfeited game may see 2 points awarded to the team in attendance or with the forfeit/bye, until the full round is completed.

BY-LAW 11: Wet Weather

11.1 PURPOSE

In accordance with the Kiama Netball Association Incorporated Constitution, the Council has created this by-law to set out the requirements and general procedures for wet weather. This by-law outlines the processes for assessing weather conditions, determining the status of scheduled fixtures, and communicating cancellations, postponements, or modified arrangements. It also establishes the responsibilities of affiliated clubs to follow Association directives, ensure timely communication with their members, and support the safe and orderly management of competitions during adverse weather conditions.

11.2 GENERAL PROCEDURE

a) Any decisions regarding wet weather will be made solely by the Members of the Executive Committee.

b) The Association will decide whether the courts are playable by the following times:

Notification by 8.00am for timeslots	Notification by 11.00am for timeslots
8.30am, 9.30am and 10.30am	11.35am, 12.35pm, 1.45pm and 3.15pm

If the rain is intermittent or clearing, decisions will be made as the day progresses to ensure the highest possibility of play.

c) If a game is abandoned before half time, competition points will be shared equally and no goals will be recorded. If a game is abandoned at or after half time, the result will stand as the score at the time the game was abandoned.

d) All players who participated in an abandoned game will be deemed to have played the game.

e) If some teams in a division have completed their games, the round may be played for that division only at a suitable time

BY-LAW 12: Umpires

12.1 PURPOSE

In accordance with the Kiama Netball Association Incorporated Constitution, the Council has created this by-law to set out the requirements and general procedures for umpires. This by-law outlines the standards for umpire accreditation, appointment, conduct, and responsibilities, ensuring that all matches are officiated safely, consistently, and in accordance with Netball NSW and Netball Australia rules. It also establishes the obligations of affiliated clubs to support the recruitment, development, and provision of umpires, and to comply with all Association directives relating to officiating, thereby promoting fairness, integrity, and the orderly administration of competitions.

12.2 GENERAL PROCEDURE

a) All umpiring will be allocated by the Umpires Convenor. All umpiring appointments are final, and no appeals will be considered

b) All umpires must be a member of Netball NSW, registered with KNA, and hold a current theory pass and show evidence of this pass to the Associations Umpires Convenor, before they are permitted to umpire, including Modies.

c) The Umpires Committee and Club Umpires Convenors/Mentors shall coach/mentor and encourage all umpires through the Association's Development levels:
   i) **Level 1:** Association beginner level
      i) Managed by clubs, focus on encouragement
      ii) Assessment by TWO (2) experienced umpires, either from the same club or preferably one from another club, conducted in line with the Level 1 Criteria.
   ii) **Level 2:** Association award
      i) May lead on to a National C Badge.
      ii) Assessment by One (1) experienced Club umpire and one (1) from the Association Umpires Committee or appointed by the Committee, conducted in with the Level 2 Criteria.
   iii) **National C Badge and above:** The Umpires Committee will allocate suitable coaching/mentoring and assessors as per the Netball Australia Umpires Framework.

d) Each Senior and Cadet team registered must have a minimum of TWO (2) registered umpires deemed appropriate by the Associations Umpires Convenor i.e. Current Umpires Theory Exam Pass.

⚠ PENALTY FOR FAILING TO COMPLY WITH PARAGRAPH d):
Teams will not be allowed to participate in the competition until the requirement is met.

e) Each intermediate and Junior team must have a minimum of ONE (1) qualified umpire named with the team who must have a current Theory Exam Pass AND who is capable of umpiring the grade to which the team is allocated with a minimum Level 1, as determined by the Association's Umpires Convenor. Upon having no umpires with a Level 1, new umpires may be accepted to be allocated to a team at the discretion of the Association's Umpires Convenor.

⚠ PENALTY FOR FAILING TO COMPLY WITH PARAGRAPH e):

Teams will not be allowed to participate in the competition until the requirement is met.

f) No umpire may be listed with more than one team.

g) New clubs must ensure that at least TWO (2) umpires per team have a current Umpire's Theory Exam pass AND are capable of umpiring the grade to which their teams are allocated, as determined by the Associations Umpires Convenor.

⚠ PENALTY FOR FAILING TO COMPLY WITH PARAGRAPH g):

Teams will not be allowed to participate in the competition until the requirement is met.

h) Umpires must be 14 as at 31st December in the year of play to be allocated to a Senior division game, unless extenuating circumstances exist as determined by the Umpires Committee.

i) All clubs must provide an umpire for their allocated duty. Where a club fails to provide an umpire, they are responsible for sourcing an alternate umpire for that game (i.e from another club).

⚠ PENALTY FOR FAILING TO COMPLY WITH PARAGRAPH i):

Clubs failing to provide an umpire will be fined $25.

j) Members may only actively participate in a maximum of THREE (3) competition games each round, i.e. play and/or umpire. This does not include umpiring modified games or coaching or managing other teams.

k) Club Umpire Convenors must email their completed umpires' allocations to the Association's Umpires Convenor email (kna.umpires@gmail.com) by 7pm Thursday prior to each Saturday. If there are any changes after Thursday night, the Umpires Convenor must send information via text, email or verbal communication must be done before the game on the Saturday.

⚠ PENALTY FOR FAILING TO COMPLY WITH PARAGRAPH k):

Club will be fined $25.

l) Umpires are encouraged to wear primarily white but black or navy blue, skirt, shorts or pants with a white top may be worn or their club uniform with a primarily white shirt will be acceptable during all round games. In accordance with an inclusive uniform policy. Umpires participating in Representative carnivals must wear a white top with a white, black or navy skirt, shorts or pants with suitable sports footwear.

BY-LAW 13: Semi Finals, Finals, Grand Finals

13.1 PURPOSE

In accordance with the Kiama Netball Association Incorporated Constitution, the Council has created this by-law to set out the requirements and general procedures for finals. This by-law outlines the criteria, processes, and expectations governing the conduct of finals series matches, including eligibility, team qualification, match procedures, and administrative responsibilities. It also establishes the obligations of affiliated clubs to comply with all finals-related directives, ensuring fairness, transparency, and the orderly administration of the Association's concluding rounds of competition.

13.2 GENERAL PROCEDURE

a) In situations where the points scored by a team are even at the end of the competition rounds, the placement of teams shall be determined thus:
   i) 1st and 2nd Positions – if two teams are equal on points then both will be considered as "Joint Minor Premiers".
   ii) 2nd and 3rd Positions – if two teams are equal on points for the second and third positions, a goal count as defined in b) will apply to determine the order of the Semi-finalists.
   iii) 3rd and 4th Positions – if two teams are equal on points for the third and fourth positions, no goal count will apply.
   iv) 4th Position – if two or more teams are equal on points for 4th position, then a goal count as determined in b) will apply to determine this position.

b) The goal count shall be determined as being: The total number of goals scored by the team, divided by the total number of goals scored against the team.

c) At the conclusion of the last round, a Semi-final, Final and Grand Final will be played by each division, excluding Modified and 10yr Division. The playing order shall be:

Match Type	Teams Playing	Outcome
Major Semi-final	Position 1 vs Position 2	Winner advances to Grand Final; loser progresses to the Final
Minor Semi-final	Position 3 vs Position 4	Winner progresses to the Final; loser is eliminated
Final	Loser of Major Semi-Final vs Winner of Minor Semi-Final	Winner advances to the Grand Final; lower is eliminated
Grand Final	Winner of Major Semi-Final vs Winner of Final	Winner is declared Premiers

13.3 GAME TIMINGS

d) In a Semi-final or Final where scores are equal at full time:

i) six (6) extra minutes will be played with three (3) minutes played each way with no interval, and if at the end of this time the scores are still equal then;

ii) If at the end of this time the scores are still equal, two (2) extra minutes will be played each way until a result is achieved.

e) In a Grand Final where the scores are equal at full time,

i) six (6) extra minutes will be played with three (3) minutes played each way with no interval.

ii) If at the end of this extra time the scores are still equal then both teams will be declared "Joint Premiers".

f) Injury time up to a maximum of six (6) minutes will be added to the end of the final quarter in all Semi-final, Final and Grand Final matches.

g) Each team participating in a semi-final, final or grand final game must supply a scorer and a timekeeper. Any team that does not supply either of the above shall forfeit the match to the opposing team.

13.4 BORROWING PLAYERS IN FINALS

h) Before the start of the game, the names of up to twelve (12) players must be provided to the Scorers and duly recorded on the Scoresheet. (Refer Rule 3.2.2 & Rule 4.4).

i) A registered team member for a team will be deemed to be a player that has played at least three (3) competition matches with that team.

j) A team shall be immediately disqualified if it fields a player that is not a registered team member or a recognized borrowed player.

k) A team may only use a borrowed player if the player's original team has been eliminated on or before the day of the semi-final, final, or grand final.

l) A team must play all of its registered team members before a borrowed player can be fielded.

i) In the event of a team being unable to field 7 of its registered players in a Final Series game a player/s may be borrowed, in accordance with the normal borrowing guidelines (By-law 7.2)

ii) Before a borrowed player takes the court in the Final Series each Club's Registrar or Secretary must provide a written letter stating the players name, age, grade and team number they are currently registered in and the grade and team number of the borrowing team for the Final Series, at least 2 hours prior to the scheduled play to the Kiama Netball Association Registrar or designated representative. The Kiama Netball Association Executive Committee will advise if approval is granted on the day.

⚠ **PENALTY FOR FAILING TO COMPLY WITH PARAGRAPH ~~n) ii)~~ L) ii):**

Any team considered to be playing an ineligible player is considered to have forfeited the match in which this infringement occurred.

iii) If 7 players of the playing team are available, a borrowed player may only play if a team member is injured or becomes ill. If an injured or sick player is able to resume playing, then the Borrowed player must leave the court.

m) A team may borrow a maximum of two players, provided the above criteria is fulfilled.

n) Only registered team members, as specified in by-law 15.2 (i). shall be eligible to receive an Association Award.

BY-LAW 14: Disputes Resolution/Extenuating Circumstances

14.1 PURPOSE

In accordance with the Kiama Netball Association Incorporated Constitution, the Council has created this by-law to set out the requirements and general procedures for dispute resolution. This by-law establishes the processes for managing, investigating, and resolving disputes arising within the Association, including those involving clubs, teams, players, officials, and volunteers. It also outlines the responsibilities of affiliated clubs to follow prescribed procedures, engage in good-faith communication, and comply with Association determinations, ensuring fairness, transparency, and consistency in the handling of all disputes.

14.2 GENERAL PROCEDURE

a) KNA Netball Association process can be found via the website.

b) The Disputes Resolution process will be that which has been adopted by the Association – please see the Netball NSW Member Protection Policy for further information.

c) Under normal or regular playing conditions the regulations as set out in this document will apply. However, under extra-ordinary or extenuating circumstances beyond the Association's control, some sections of the By-Laws may be suspended to allow play to proceed with ratification by a majority of the Council.

BY-LAW 15: Representative Teams/Elite Teams

15.1 PURPOSE

In accordance with the Kiama Netball Association Incorporated Constitution, the Council has created this by-law which sets down the requirements and general procedure for the selection, management, conduct, and operation of Representative Teams participating in competitions, carnivals, and events sanctioned by Netball NSW or other recognised governing bodies.

15.2 GENERAL PROCEDURE

KNA may offer a Representative Program each season which may include, but is not limited to, State Titles Teams, Development Teams, the 11 Years Development Squad, Training Partner opportunities, Regional League, Summer Series and Metro competitions.

The Representative opportunities offered may vary between age groups and seasons having regard to player numbers and standard, positional balance, player development needs, suitably appointed Coaches and Team Officials, available competitions and carnivals, applicable Netball NSW requirements and KNA resources.

KNA may determine a provisional pathway structure prior to trials for planning purposes. The final pathway structure for each age group will be determined following the selection and assessment process and approved by the Executive before final player outcomes are announced.

The Executive's consideration of the pathway structure will relate to program viability and governance and will not replace or override the role of the appointed selectors in selecting individual players.

a) Players will be expected to cover all costs relating to participation in representative teams including but not limited to: uniforms, kit bags, photos, bus travel to carnivals and championships, accommodation and tents for championships, costs associated with coaches, managers and umpires for carnivals and championships.

b) Any player participating in the NNSW Metro competition shall be deemed part of KNA and is eligible to apply for any other KNA selected team for the current season.

c) Any representative player from the previous season wishing to change clubs must submit an application to the Association Committee for approval with their registration.

d) Representative players who have a pre-existing injury or illness or who is injured or becomes ill through the course of the season must:
   i) supply the Association, from their treating medical practice, a clearance to train and/or play at the representative level, including carnivals and championships, at least two (2) weeks prior to their participation.
   ii) demonstrate a satisfactory level of fitness to both their coach and the KNA Representative Coordinator (or their representative) before taking their place in the team.

e) Each player trialling for a Representative Team must:

i) be registered with Kiama Netball Association, either directly or through an affiliated Club, no later than 96 hours before commencement of the first trial session, including completion of online registration and payment of required registration fees; and

ii) submit the Association's Representative Player Nomination by the closing date advertised by KNA. A late nomination may only be accepted in genuine exceptional circumstances.

iii) A player offered a final Representative Program position must accept the offer in writing within 72 hours of the written offer being issued.

iv) For State Titles Team, Development Team and Training Partner positions, a deposit in an amount determined annually by KNA is also payable within that 72-hour period. The position is not confirmed until both the required Player Commitment Form and deposit have been received.

v) The deposit will be credited towards the player's Representative Program fees. Deposit forfeiture, refunds following withdrawal and following-year selection eligibility are governed by clause 15.2(f).

vi) In genuine exceptional circumstances, the KNA Executive Committee may approve an extension of the acceptance period. The decision and reasons must be recorded. Any Committee member with a conflict of interest must not participate in the decision.

vii) Players offered a position in the 11 Years Development Squad must accept within 72 hours but are not required to pay the Representative deposit.

viii) The payment requirements in clause 15.2(k) continue to apply.

f) i) A player who accepts a final Representative Program position and subsequently withdraws through personal choice will forfeit any acceptance deposit paid and will be ineligible for representative selections in the following representative year.

ii) In genuine exceptional circumstances, the KNA Executive Committee may approve a refund of the acceptance deposit, waive the following-year ineligibility, or both. The decision and reasons must be recorded. Any Committee member with a conflict of interest must not participate in the decision.

iii) Approval of an acceptance deposit refund does not automatically entitle the player to a refund of other fees. Clause 15.2(g) continues to apply to other refunds.

g) Any player who trials for a representative team, shall receive no refund if they deregister unless there are extenuating circumstances as determined by the Association Committee.

h) A Representative Committee will be formed each year with one representative from each team to assist with the organisation and fundraising relating to representative teams.

i) Players selected in Junior and Senior State Title teams MUST demonstrate a commitment to their club for the FULL season by participating in competition matches for the entire season. This should consist of at least FOUR (4) matches prior to Senior State Titles and FIVE (5) prior to Junior State Titles and a total of at least 50% of matches over the entire seasons. Consideration may be given to players by the Committee in extenuating circumstances. Failure to comply will mean the player will not be permitted to participate in representative selection for the Association for the next representative year.

j) Any representative player in 13 years team or higher, must hold a current Umpires Theory Exam pass prior to Round 1 of the Association's competition. Proof should be given to the representative coach or manager for distribution to the Umpires Convenor.

k) Payments of representative accounts or arrangement for payment of representative accounts must be made at least one (1) week prior to their participation in Junior or Senior State Titles (depending on which is relevant to the player). Failure to comply will deem the player/member unfinancial and thus not allow that player/member to participate in ANY Association activities, be it representative teams, the normal competition, fundraising etc. until they are again deemed to be financial. Such player / members applying for representative teams in the following year will also be excluded from being allowed to trial.

l) Squad, State Titles Team, Development Team, 11 Years Development Squad and Training Partner numbers may vary between age groups and seasons, subject to applicable Netball NSW requirements. Where Netball NSW does not prescribe numbers, KNA may determine them having regard to player numbers and standard, positional balance, development needs and the ability to provide a meaningful Representative or development opportunity.

11 Years Development Squad means the development pathway for 11 Years players. Players are selected as one Squad and may be formed into different teams for selected carnivals at the Coach's discretion. Team combinations and carnival participation may vary throughout the season.

m) We encourage players turning 16 or 17years of age in the year of play to nominate for the lower age group in preference to the Open age group.

15.3 DEFINITIONS

Squad means the larger group initially selected following trials for a period of further training and assessment before final pathway selections are made. The Squad is an interim assessment group.

State Titles Team means a team selected to represent KNA at Netball NSW State Titles and representative carnivals.

Development Team means a separately coached and managed team that provides a genuine development pathway through structured training and meaningful carnival or match-play opportunities but does not attend State Titles.

Training Partner means a player formally attached to a State Titles Team who trains and develops within that team environment and may attend selected representative carnivals depending on the carnival, timing and needs of the team.

BY-LAW 16: Team Officials

16.1 PURPOSE

In accordance with the Kiama Netball Association Incorporated Constitution, the Council has created this by-law which sets down the requirements and general procedure for the appointment, responsibilities, conduct, and performance expectations of Team Officials engaged in all Association-sanctioned competitions, programs, and representative activities.

16.2 GENERAL PROCEDURE

a) All Support staff (coaches, assistant coaches, managers etc) will be appointed by the Appointments Panel (consisting of 3 members elected by the KNA Council) shortly after Support Staff nominations close.

b) All Coaches, Managers and Officials must actively encourage all players to remain with their current club.

c) All Coaches and Managers are required to make themselves aware of the Association's Child Safe Guarding Policy which include the Codes of Conduct for Safe Children and our ongoing Risk Management Plan. This will also include speaking with all squad members regarding Child Safe practices at training, matches and carnivals and also while travelling away to State Titles etc.

d) Coaches and Managers must apply in writing to the Secretary for Coaching and Managing positions by a date set by Council. .

e) All representative Coaches and Managers must comply with Working with Children Checks and provide their Working with Children Check status, date of birth, registration number and expiry date to the Association Secretary for verification before their appointment may be ratified. New Managers and Coaches (to the Association) will also be required to provide two (2) referees with details for contact to be confirmed prior to final appointment.

f) All representative Coaches must have a minimum current Coaching Accreditation as set down by Netball NSW.

g) If a Coach's or Selector's IMMEDIATE FAMILY is involved. The coach or selector must withdraw from the selection of that particular player.

16.3 SELECTORS

a) Selectors must obtain a 'Select for Success Certificate' available online via e-learning website or its equivalent.

b) The Selection Committee shall consist of 5 members plus up to 3 proxies who will be appointed by the KNA Council once nominations close prior to the November Council meeting.

Document Version Control

Version	Date	Author	Changes
1.0	12/10/2024	F. Ryan, M. Gregory	First Draft New Template
1.1	31/1/2026	M. Gregory, T. Wilson	Final Draft template
1.2	3/3/2026	M. Gregory	Formatted final copy
1.3	21/10/2026	N. Allan, B. Meier	Changes following 2026 October AGM