

**KIAMA NETBALL ASSOCIATION INCORPORATED  
BY-LAWS**

1. (a) The Kiama Netball Association Incorporated (the Association) abides by the All Australian Netball Association (A.A.N.A) Rules, unless otherwise stated herein.

(b) The Kiama Netball Association Inc. abides by the Netball NSW Member Protection Policy and “Codes of Conduct” for all those participating and/or associated with netball through the Association.

(c) Under normal or regular playing conditions the following regulations will apply. However, under extra-ordinary or extenuating circumstances beyond the Association’s control, some sections of the By-Laws may be suspended to allow play to proceed with ratification by a majority of the Council.

**2. ASSOCIATION MEETINGS**

a) Association meetings are held on the second Wednesday of each month and attendance is compulsory.

b) A club shall consist of one or more teams. Any club with five (5) or more teams may have three (3) delegates at each meeting and clubs with less than five (5) teams may only have one (1) delegate at each meeting.

c) Additional club members may observe regular council meetings (outside of the AGM and Special meeting) via the provided zoom link however will not be able to participate in discussions.

d) A maximum of TWO apologies per year will be allowed from each club. A fine of \$25 per meeting will be incurred if there are any more absences. Any club not paying their fine will be considered unfinancial and no member of that club will be allowed to play until that fine is paid.

e) All correspondence must be to the Secretary by 5pm on the Monday before the meeting.

f) All complaints or protests must be put in writing and come to the Association Secretary through club secretaries. No other form of complaint or protest will be dealt with.

g) All delegates must be financial members of Kiama Netball Association Inc. and must be 18 years of age or over.

### **3. A. CLUB AFFILIATION AND COLOURS**

a) New Clubs must apply to the Association Secretary before deciding on the name their club wishes to use, and the colour they wish to have for their uniforms. This must be registered and have the approval of Council.

b) Clubs wishing to change their uniform must have the approval of Council.

c) All clubs will provide the Association with a "Club Registration Sheet" (either electronic or hardcopy) which lists their club Executive and delegates to Association meetings, at the beginning of each calendar year.

d) All clubs shall provide the Association with a copy of both their current Constitution and By-Laws (if they have such documentation) at the beginning of each calendar year.

### **3. B. UNIFORM**

a) Players shall not be allowed to compete in competition matches unless wearing the registered uniform of their club.

i) The registered club uniform may consist of any of the following combinations: Playing dress, bodysuit, skirt and top (polo or singlet), shorts and top, long pants or club tights and top,  $\frac{3}{4}$  pants and top. However, the club's colours and patterns should be consistent across all the options and shorts, pants or skirts should be of the same club colour.

ii) Each participant may have their own choice of uniform type, independent of all other team members providing that uniform conforms to the club uniform stipulated on above and listed on the club registration sheet.

b) In extreme cold weather as determined by the Kiama Netball Association Committee players may wear a long sleeved white shirt and ankle length black pants under their club uniform. Players not in the correct uniform will be asked to leave the court.

*Note: the KNA Committee will post their determination on the Associations website and Facebook posts only when extreme cold weather is determined.*

c) Anyone with a medical condition or religious belief may wear long pants and/or long sleeves under their club uniform as we recognize special conditions in such circumstances. We do ask that a letter stipulating such conditions be submitted on registration for the Association records.

- d) Anything of a dangerous nature (non-flexible sun visors etc.) must not be worn.
- f) Gloves are not permitted.
- g) No jewelry is allowed to be worn except for :
  - (i) a medical alert bracelet/neckless or a wedding ring which must be taped.
  - (ii) a jewelry item which is for the purpose of treating a medical condition (doctor’s certificate or equivalent to be supplied, which must be taped.
  - (iii) any adornment which is for a religious purpose, which must be taped.

**4. AGE GROUPS**

- a) Divisions and grades will be assessed from year to year based on club entries received.
- b) A player’s age on 31<sup>st</sup> December in the year of play will determine their division.
- c) The competition may be conducted in the following divisions, given team numbers available:

Seniors:	recommended age 16 years and over, minimum age 14 years.
Cadets:	minimum age 14 years maximum age 17 years
Intermediates:	13 – 15 years
Juniors:	11 – 12 years minimum age 9yrs
10 Years:	Minimum 8 years, maximum 10 years
Modified /NetSetGo:	minimum 5 years, maximum 10 years

**5. REGISTRATIONS**

- a) All registered and deregistered players must be submitted through their club, unless special provisions have been put in place for stand alone teams.
- b) Registration fees for each year shall be set by Council
  - i. Where online payments are not available, initial registration will be invoiced to each club for online registrations and payable by club cheque on the Association registration day/s or by direct deposit into the Association account within 24hrs of the Association registration day(s).
  - ii. Late registrations must be notified to the Association Registrar prior to online registration to ensure team allocation.
- c) To become registered
  - i. Members may register themselves online directly where and when available, or
  - ii. Members may register online through their club, or

iii. Members must not be unfinancial members.

d) All teams may have a maximum of twelve (12) players.

e) Team registrations shall close on a date to be fixed by the Association each year. Such registrations shall be on the appropriate forms either electronically or via hardcopy.

f) After this date the only team entries to be accepted will be those which take up “byes” in the corresponding divisions.

g) Once a team is registered, any further registrations of players must be notified to the Association registrar. Further late registrations (after Grading of teams is completed) must be sent to the Association Registrar prior to online registration. Once reviewed and accepted by the Grading Committee, online registration will be accepted prior to players participating in their first game. All fees must have been received in accordance with Section 5 b)ii.

h) Deregistration must be advised to the Association Registrar via email. Following this, the official Deregistration form can be completed online to Netball NSW by either the Club Executive or Association Registrar (to be discussed at the time).

i) a player who has previously played a higher division will not be able to register late with a lower division team, unless it is approved by the Grading Committee.

**PENALTY FOR PLAYING AN UNREGISTERED PLAYER: LOSS OF TWO (2) COMPETITION POINTS AND NO GOALS TO BE RECORDED.**

j) i) all players shall comply with the Constitution, By-laws and policies of the Association (details of these may be found on the Associations website).

ii) a player should notify the Association of any condition which may affect their performance or participation in the sport of netball including but not limited to for example: epilepsy, pregnancy etc.

k) No team will be graded into the competition draw without at least seven (7) players.

l) i) Each Senior and Cadet team registered must have a minimum of **TWO (2)** registered players in that team qualified to umpire i.e. Current Umpires Theory Exam pass. Teams **NOT** meeting this requirement **WILL NOT BE ALLOWED TO PARTICIPATE IN THE COMPETITION UNTIL THE REQUIREMENT IS MET.**

ii) Each Intermediate and Junior team registered must have a minimum of **ONE (1)** qualified umpire name with the team i.e. Current Umpires Theory Exam pass. Teams **NOT** meeting this requirement **WILL NOT BE ALLOWED TO PARTICIPATE IN THE COMPETITION UNTIL THE REQUIREMENT IS MET.**

iii) No umpire may be listed with more than one team.

m) New clubs must ensure that **AT LEAST TWO (2)** umpires per team have a current Umpires Theory Exam pass.

n) Deregistration of members may occur: -

i) If a player de-registers prior to the advertised cut-off date for deregistrations and has not participated in any netball activities, they shall receive a full refund.

ii. If a player deregisters on or before Round 7 and has not played, they shall receive:-

(i) one-third (1/3) of their membership as refund if they have not used a credit voucher of any form as part of their fee payment.

e.g. KNA fee = \$124, no voucher

$$\text{Refund} = \frac{1}{3} \times \$124$$

$$= \$41.33$$

(ii) one-third (1/3) of the difference between their fee and a credit voucher value when using a credit voucher of any form.

e.g. KNA fee = \$124, voucher value = \$50

$$\text{Refund} = \frac{1}{3} \times (124 - 50)$$

$$= \frac{1}{3} \times 74$$

$$= \$24.67$$

iii. If a player has played, they shall receive no refund.

iv. Any player who trials for a representative team, shall receive no refund if they deregister unless there are extenuating circumstances as determined by the Association's Committee.

v. Non-player, Net-Set-Go and players with a disability deregisters shall receive no refund unless there are extenuating circumstances as determined by the Association's Committee.

Thereafter, no money will be refunded unless there are extenuating circumstances, which will be determined by the Association's Committee.

o) Players may register for one day but if they wish to play again, they must be fully registered. The amount paid for a one day registration will be subtracted from the total registration fee.

p) One day registrations will not be included in the maximum of **twelve (12)** registered players per team.

q) **THREE (3)** boys maximum per team allowed to play in a junior/modified team.

r) All clubs will be required to pay a **\$50** bond on Registration Day. Clubs failing to carry out canteen duties, umpiring duties, time-keeping duties and any other duties set by the Association

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will forfeit **\$25** for each duty missed and this will be ratified at the next Association meeting. If the fine is not paid and all bond money is exhausted, the club will be classified as unfinancial and therefore no team from that club will be permitted to take the court until the fine is paid.

## **6.GRADING**

a) No team will be graded without seven (7) registered players being nominated by the Late Registration Day prior to grading day.

b) i) All Clubs must grade players in order of standard to ensure that all players are placed in the correct grading according to their ability with the exception of:

Clubs fielding more than one team in any grade within juniors, intermediates or cadets, those teams may only have 4 KNA representative team members from the previous season in any one team. (Exceptional circumstances may be considered).

ii) Clubs must grade their teams and number them in order of standard.

c) The Grading Committee will grade all teams from Juniors to Seniors.

d) All senior and cadet teams will be graded on paper with the option to do so on court if required.

e) All junior and intermediate teams will be graded both on paper and on court where possible (weather permitting).

f) A system of promotion and relegation for teams returning (based on five returning players in the team from the previous season) shall apply across grades within the same division (age groups). One up one down minimum where possible.

g) Any teams with **five (5)** or more representative players (due to exceptional circumstances being granted) may be graded in a higher division.

h) All re-grading of teams must be completed on or before the start of round 8 of the winter competition.

i) Any team regraded into a higher or lower grade, once the competition has commenced, shall have equal competition points as the lowest team on the ladder in their new grade. No, for or against points shall be carried with them to their new grade.

j) Re-grading will be left solely to the discretion of the Grading Committee.

k) The Grading Committee has the power to place teams in Divisions and Grade considered warranted by such Committee, without any contact with Club personnel whatsoever. However, if two or more teams from one Club are placed in the same Division or Grade by the Grading Committee, the Club is to be given the opportunity to reconfigure the composition of the

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designated teams e.g. parallel grade such teams or combinations of such teams and inform the appropriate Registrar within fourteen (14) days.

l) Re-grading in all other instances except for those circumstances outlined in 6. i) above, will be left solely to the discretion of the Grading Committee.

m) All appeals with respect to initial grading must reach Kiama Netball Association Secretary within forty-eight (48) hours of Association grading results being released by KNA Registrar and will be dealt with by the Grading Appeals Panel whose decision shall be final (subject always to club clause 6.i) above).

## **7. PLAYING REGULATIONS**

a) Players must be registered as per **By-Law 5. Registrations.**

b) A team must have **five (5)** of its registered players on court at all times.

c) No senior or cadet team shall field players who as at 31<sup>st</sup> December in the year of play will be under the age of 14 years.

d) No Intermediate team shall field players who as at the 31<sup>st</sup> December, in the year of play, will be under the age of eleven (11).

e) A player registered in an intermediate or cadet team may play in a senior team provided the player complies with **By-Law 7. c) Playing Regulations.**

A player registered in an intermediate team may play in a cadet team provided the player complies with **By-Law 7. c) Playing Regulations.**

f) No Junior team may field players who as at 31<sup>st</sup> December in the year of play, will be under the age of 9 years.

g) No player shall play in a lower grade than that which the player is registered.

h) A player from a lower grade may play in a higher graded team, **BUT** having played **three (3)** matches in that higher graded team, the player shall be considered a member of that team, providing the number of players in the team will not exceed 12.

i) When a club is fielding more than one team in any one grade, players may not interchange teams within the same grade.

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j) Modified games will be run under Netball NSW guidelines.

**PENALTY FOR NOT COMPLYING WITH THE ABOVE PARAGRAPH: FORFEIT MATCH TO OPPOSING TEAM AND NO GOALS TO BE RECORDED.**

#### **8. DURATION OF PLAY**

a) All games are centrally timed and no injury time will be played.

b) The Association recommended player times are:-

<b>MODIFIED/NETSETGO:</b>	<b>10 minutes play</b>	<b>2 minutes break</b>
<b>10 YEARS:</b>	<b>10 minutes play</b>	<b>5 minutes break (half time) (max)</b>
<b>JUNIOR B &amp; C:</b>	<b>10 minutes play</b>	<b>2 minutes break</b>
<b>(maximum)</b>	<b>10 minutes play</b>	<b>Full time</b>
<b>SENIORS:</b>	<b>15 minutes play</b>	<b>2 minutes break</b>
<b>CADETS: (max)</b>	<b>15 minutes play</b>	<b>5 minutes break (half time) (max)</b>
<b>INTERMEDIATES: (max)</b>	<b>15 minutes play</b>	<b>2 minutes break</b>
<b>JUNIOR A: (max)</b>	<b>15 minutes play</b>	<b>Full time</b>

#### **9. CLAIMING FORFEITS**

a) A forfeit may be claimed if the opposition cannot field the minimum team of **five (5)** registered players within **five (5)** minutes of designated starting time.

b) If at the designated starting time the opposing team has five (5) players, then play must commence on time. A forfeit may be claimed if this team refuses to play. The exception to this is if the late player is still umpiring at another match.

c) Once a game has commenced, should a team be unable to complete a game due to insufficient players on court, that team shall be deemed to have lost the game. Such early termination of the game, however, shall not constitute a forfeit of the game by the offending team.

d) Provided that due notice (**Friday 7 pm**) has been given of forfeit to Registrar, the scoresheet need not be completed by the winning team, and points will be recorded automatically by the Registrar.

e) All registered members of the team receiving the forfeit will be deemed to have played on that day.



f) Once the notice of a forfeit has been given to the Association Registrar, the forfeit cannot be rescinded.

g) Teams who are playing on indoor courts who forfeit will be responsible for paying the court fees for **BOTH TEAMS**.

h) A team that forfeits **three (3)** times will automatically be withdrawn from the competition

## **10. SCORESHEETS**

a) Each team must supply a responsible scorer for their match who shall sit together for the entire match. Teams failing to supply a scorer or sign the scoresheet must accept without challenge the scoresheet as submitted by the opposing team.

b) The Registrar can only accept the score as kept on the official scoresheet by the scorers.

c) Scoresheets must be completed correctly, i.e.

i) All players participating in the match must list their names on the scoresheet, prior to taking the court.

**PENALTY FOR FAILING TO COMPLY WITH PARAGRAPH (players missing on the scoresheet ) c) i) PLAYERS SHALL BE DEEMED NOT TO HAVE PLAYED WHICH CAN AFFECT QUALIFYING FOR STATE, STATE AGE and/or FINALS.**

ii) **NO PERSON SHOULD LIST PLAYERS THAT ARE NOT PRESENT.**

**PENALTY FOR FAILING TO COMPLY WITH PARAGRAPH c) ii) LOSS OF TWO COMPETITION POINTS.**

d) The captain of a team is responsible for signing the scoresheet as correct. If a team official considers the scoresheet is incorrect, the player shall sign it on the back and give their reasons for not accepting the scoresheet as correct.

e) Should the captain omit to sign the scoresheet, the captain must accept without challenge, the scoresheet as submitted.

f) A member of the winning team is responsible for placing the scoresheet in the Association scoresheet box immediately upon the conclusion of the match. No scoresheet will be accepted after the day of play. Once scoresheets have been placed in the box, they can only be removed by the Association Registrar or President.

g) In the event of a drawn match, **BOTH** teams are responsible for the scoresheet being placed in the box.

h) **SCORESHEETS SHOULD BE FILLED IN WITH BALLPOINT PEN.**

i) When an injury occurs a team official will note it on the scoresheet and sign the notation.

## **11. POINTS**

Competition points are awarded as follows: -

Win – 2 points: Draw – 1 point:      Bye – 0 points:      Forfeit – 2 points  
Abandoned games – 1 point each.

For partially completed rounds (at the Registrar's discretion) i.e. in the event that a team has been moved divisions by the Grading Committee, a bye or forfeited game may see 2 points awarded to the team in attendance or with the forfeit/bye, until the full round is completed.

## **12. CALLING OFF GAMES**

a) Only the Umpire or an Association Official may call off a game.

b) If a team official makes a request to forfeit, then the game may finish.

## **13. WET WEATHER**

a) Any decisions regarding wet weather will be made solely by the Members of the Executive Committee.

b) The Association will decide by **8 am** whether the courts are playable for the 8:30, 9:30 and 10:30 and by 11 am for the 11:35, 12:35 1:45pm and 3:15pm games.

c) If a game is abandoned **BEFORE HALF TIME**, competition points will be equally divided and no goals recorded. If a game is abandoned **AT OR AFTER HALF TIME**, result will be whatever the score was when the game was abandoned.

d) All players having played in an abandoned game will be deemed as having played the game.

e) If some teams in a division have completed games, the round may be played in that division only, at an appropriate time.

## 14. UMPIRES

- a. All umpiring will be allocated by the Umpires Convenor. All umpiring appointments are final and no appeals will be considered
- b. All umpires must be a member of Netball NSW, registered with KNA, and hold a current theory pass and show evidence of this pass to the Associations Umpires Convenor, before they are permitted to umpire, including Modies.
- c. The Umpires Committee and Club Umpires Convenors/Mentors shall coach/mentor and encourage all umpires through the Association's Development Program.

- i. Level 1 - an association beginner level, encouragement award is to be managed at club level. **TWO (2)** experienced umpires, either from the same club or preferably one from another club, should conduct the assessment in line with the Level 1 Criteria..
- ii. National C Badge and beyond - the Umpires Committee will allocate suitable coaching/mentoring and assessors as per the Netball Australia Umpires Framework. Umpires going forward will approach the Umpires Committee expressing their interest and will have completed their Umpires Foundation Course and handed it to the Associations Umpires Convenor.

d. A hard copy of Level 1 and 2 Assessments **MUST** be provided to the umpire **AND** the Association's Umpires Convenor, by placing it into the Convenors' tray inside the Clubhouse. **ALL LEVEL ASSESSMENTS** must be placed into the tray during the season. Any received outside the season will not be accepted.

e.i) Each Senior and Cadet team registered must have a minimum of **TWO (2)** registered umpires deemed appropriate by the Associations Umpires Convenor i.e. Current Umpires Theory Exam Pass. **TEAMS FAILING TO COMPLY WILL NOT BE ALLOWED TO PARTICIPATE IN THE COMPETITON UNTIL THE REQUIREMENT IS MET.**

ii) Each intermediate and Junior team must have a minimum of **ONE (1)** qualified umpire named with the team who must have a **CURRENT** Theory Exam Pass **AND** who is capable of umpiring the grade to which the team is allocated with a minimum Level 1, as determined by the Association's Umpires Convenor. Upon having no umpires with a Level 1, new umpires may be accepted to be allocated to a team at the discretion of the Association's Umpires Convenor. . **TEAMS FAILING TO COMPLY WILL NOT BE ALLOWED TO PARTICIPATE IN THE COMPETITON UNTIL THE REQUIREMENT IS MET.**

iii) No umpire may be listed with more than one team.

f. New clubs must ensure that **AT LEAST TWO (2)** umpires per team have a current Umpire's Theory Exam pass **AND** are capable of umpiring the grade to which their teams are allocated, as determined by the Associations Umpires Convenor. **TEAMS FAILING TO COMPLY WILL NOT BE ALLOWED TO PARTICIPATE IN THE COMPETITON UNTIL THE REQUIREMENT IS MET.**

g. Umpires must be 14 as at 31st December in the year of play to be allocated to a Senior or Cadets game unless extenuating circumstances exist as determined by the Umpires Committee.

h. If the team fails to provide an umpire for their allocation duty, the team will lose **TWO (2)** competition points. The club is then responsible for allocation of an umpire for that game. If the club fails to provide an umpire the club will be fined \$25.

i. Members may only actively participate in a maximum of **THREE (3)** competition games each round, i.e. play and/or umpire. This does not include umpiring modified games or coaching or managing other teams.

j. Club Umpire Convenors **MUST** email their completed umpires' allocations to the Association's Umpires Convenor email (kna.umpires@gmail.com) by 7pm Thursday prior to each Saturday. If there are any changes after Thursday night, the Umpires Convenor must send information via text, email or verbal communication must be done before the game on the Saturday. **PENALTY FOR FAILING TO COMPLY WITH PARAGRAPH (j): CLUB WILL BE FINED \$25.**

k. Umpires are encouraged to wear primarily white but black or navy blue, skirt, shorts or pants with a white top may be worn or their club uniform with a primarily white shirt will be acceptable during all round games. In accordance with an inclusive uniform policy. Umpire participating in Representative carnivals must wear all white.

## **15. SEMI FINALS, FINALS, GRAND FINALS.**

a) In situations where the points scored by a team are even at the end of the competition rounds, the placement of teams shall be determined thus:

i) 1<sup>st</sup> and 2<sup>nd</sup> Positions – if two teams are equal on points then both will be considered as “Joint Minor Premiers”.

ii) 2<sup>nd</sup> and 3<sup>rd</sup> Positions – if two teams are equal on points for the second and third positions, a goal count as defined in b) will apply to determine the order of the Semi-finalists.

iii) 3<sup>rd</sup> and 4<sup>th</sup> Positions – if two teams are equal on points for the third and fourth positions, no goal count will apply.

iv) 4<sup>th</sup> Position – if two or more teams are equal on points for 4<sup>th</sup> position, then a goal count as determined in b) will apply to determine this position.

b) The goal count shall be determined as being:

i) the total number of goals scored by the team, divided by the total number of goals scored against the team;

ii) this number is then multiplied by 100 and then divided by the actual number of matches played by the team;

iii) The number of matches actually played by the team refers to all matches played over all grades for the season and includes those matches a team has forfeited but does not include matches where the team has received a forfeit. (Refer to Netball NSW Rules for Championships and Competitions Nov. 2005).

c). At the conclusion of each competition a Semi-final, Final and Grand Final will be played by each division, excluding Modified and 10yr Division. The playing order shall be:

i) Major Semi-final – Position 1 plays Position 2 – with winner advancing to the Grand

Final and loser to the Final;

ii) Minor Semi-final – Position 3 plays Position 4 – with winner advancing to the Final and loser being eliminated;

iii) Final – loser of major semi-final plays winner of minor semi-final – with winner advancing to the Grand Final and loser being eliminated;

iv) Grand Final – winner of i) playing winner of iii).

d) In a Semi-final or Final where scores are equal at full time:

i) six (6) extra minutes will be played by Seniors, Cadets, Intermediates and Juniors with three (3) minutes played each way with no interval, and if at the end of this time the scores are still equal then

ii) Two (2) extra minutes will be played each way until a result is achieved.

c) In a Grand Final where the scores are equal at full time, six (6) extra minutes will be played by Seniors, Cadets, Intermediates and Juniors with three (3) minutes played each way with no interval, and if at the end of this extra time the scores are still equal then both teams will be declared “Joint Premiers”.

f) Injury time up to a maximum of six (6) minutes will be added to the end of the final quarter in all Semi-final, Final and Grand Final matches.

g) Each team participating in a semi-final, final or grand final game must supply a scorer and a timekeeper. Any team that does not supply either of the above shall forfeit the match to the opposing team.

h) Before the start of the game, the names of up to twelve (12) players, one of whom shall be nominated as the Captain, must be provided to the Scorers and duly recorded on the Scoresheet. (Refer Rule 3.2.2 & Rule 4.4).

i) A registered team member for a team will be deemed to be a player that has played at least three (3) competition matches with that team.

j) A team shall be immediately disqualified if it fields a player that is not a registered team member or a recognized borrowed player.

k) A player will be deemed to be a borrowed player if:

i) they are a registered member of the same club, but are not a registered team member of the team seeking the borrowed player, and

ii) The registered member has only played in a lower grade to the one to which they are being promoted.

l) A borrowed player may only be used by a team provided that:

i) the team in which that player is registered has been eliminated prior to the day of the semi-final, and / or

ii) the team in which that player is registered has been eliminated prior to the day of the final, and / or

iii) the team in which that player is registered has been eliminated prior to the day of the grand final.

m) A team must play all of its registered team members before a borrowed player can be fielded.

n) A borrowed player may only be fielded by a team if:

i) In the event of a team being unable to field 7 of its registered players in a Final Series game a player/s may be borrowed, in accordance with the normal borrowing guidelines; from a lower age, grade or division, 5 original players must be on the court at all times; if a borrowing player has played 3 games (including any round game from the competition or the final series) the player will be deemed to be in that team, providing this does not take the total number of team players to be more than 12.

ii) Before a borrowed player takes the court in the Final Series each Club's Registrar or Secretary must provide a written letter stating the players name, age, grade and team number they are currently registered in and the grade and team number of the borrowing team for the Final Series, at least 2 hours prior to the scheduled play to the Kiama Netball Association Registrar or designated representative.

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The Kiama Netball Association Executive Committee will advise if approval is granted on the day.

Failure to comply with the above request will result in the team being considered playing an ineligible player and a penalty forfeit will be instigated.

iii) If 7 players of the playing team are available, a borrowed player may only play if a team member is injured or becomes ill. If an injured or sick player is able to resume playing then the Borrowed player must leave the court.

iv) If an ineligible player participates in any game in the Final Series, the team using this ineligible player forfeits the match in which this infringement occurred.

o) A team may borrow a maximum of two players, provided the above criteria is fulfilled.

p) Only registered team members, as specified in 16 (i) shall be eligible to receive an Association Award.

## **16. DISPUTES RESOLUTION**

The Disputes Resolution process will be that which has been adopted by the Association – please see the Netball NSW Member Protection Policy for further information and policies.

## **17. REPRESENTATIVE TEAMS/ELITE TEAMS.**

The Kiama Netball Association will aim to field the following teams each season given there are support staff i.e. coaches of the required qualifications available and such competitions are open for teams to participate in throughout the season.

11yr Development Squad, 12-14yr Representative Teams/Squads or Development Squads in the absence of numbers for Representative Teams, 15yr Representative Teams/Squad, 17yr & Under Representative Team/Squad, Opens Representative Team/Squad, 17yr & Under Regional League Team, Opens Regional League team, NNSW Summer Series Team/Squad (17 & Under and/or Opens) and NNSW Metro Team/Squad (which may be in conjunction with another association).

a) Coaches and Managers must apply in writing to the Secretary for Coaching and Managing positions by a date set by Council. The date set for Managers positions will be AFTER the dates set for Coaches positions.

b) All representative Coaches and Managers must comply with Working with Children Checks and provide their Working with Children Check status, date of birth, registration number and expiry date to the Association Secretary for verification before their appointment may be ratified. New Managers and Coaches (to the Association) will also be required to provide two(2) referees with details for contact to be confirmed prior to final appointment.

- c) All representative Coaches must have a minimum current Coaching Accreditation as set down by Netball NSW.
- d) Selectors must obtain a 'Select for Success Certificate' available online via e-learning website or its equivalent.
  - e) The Selection Committee shall consist of 5 members plus up to 3 proxies who will be appointed by the KNA Council once nominations close prior to the November Council meeting.
  - f) All Support staff (coaches, assistant coaches, managers etc) will be appointed by the Appointments Panel (consisting of 3 members elected by the KNA Council) shortly after Support Staff nominations close.
- g) If a Coach's or Selector's IMMEDIATE FAMILY is involved. The coach or selector must withdraw from the selection of that particular player.
- h) Players will be expected to cover all costs relating to participation in representative teams including but not limited to: uniforms, kit bags, photos, bus travel to carnivals and championships, accommodation and tents for championships, costs associated with coaches, managers and umpires for carnivals and championships.
- i) Any player participating in the NSW Metro competition shall be deemed part of KNA and is eligible to apply for any other KNA selected team for the current season.
- j) Any representative player from the previous season wishing to change clubs must submit an application to the Association Committee for approval with their registration.
- k) i. Representative players who have a pre-existing injury or illness must supply the Association, from their treating medical practice, a clearance to train and/or play at the representative level, including carnivals and championships, at least two (2) weeks prior to their participation.  
They must also demonstrate a satisfactory level of fitness to both their coach and the KNA Representative Coordinator (or their representative) before taking their place in the team.
  - ii. Any Representative players who is injured or becomes ill through the course of the season, must supply, the Association, from their treating medical practice, a clearance to train and/or play at the representative level, including carnivals and championships, at least two (2) weeks prior to their participation.  
They must also demonstrate a satisfactory level of fitness to both their coach and the KNA Representative Coordinator (or their representative) before taking their place in the team.



l) i. Each player trialling for a Representative Team must be registered with Kiama Association affiliated club, 24hrs prior to the date of the first trial session. This includes online registration being completed and fees paid.

ii. Each prospective representative player must submit to the Association nominated official an official Representative Teams Application/Commitment form by the dates set by the Association. This form shall be signed by both the parent/caregiver for all players under 18 years of age and the player. Players who have not submitted this form will not be considered for selections.

iii. Players who withdraw from the selected team through personal choice will not be permitted to participate in representative selections for the next representative year.

iv. Any player who trials for a representative team, shall receive no refund if they deregister unless there are extenuating circumstances as determined by the Association Committee.

m) A Representative Committee will be formed each year with one representative from each team to assist with the organisation and fundraising relating to representative teams.

n) Players selected in Junior and Senior State Title teams MUST demonstrate a commitment to their club for the FULL season by participating in competition matches for the entire season. This should consist of at least FOUR (4) matches prior to Senior State Titles and FIVE (5) prior to Junior State Titles and a total of at least 50% of matches over the entire seasons. Consideration may be given to players by the Committee in extenuating circumstances. Failure to comply will mean the player will not be permitted to participate in representative selection for the Association for the next presentative year.

o) Any representative player in 14 years team or higher, must hold a current Umpires Theory Exam pass prior to Round 1 of the Association's competition. Proof should be given to the representative coach or manager for distribution to the Umpires Convenor.

p) Payments of representative accounts or arrangement for payment of presentative accounts must be made to the Association Treasurer at least one (1) week prior to their participation in Junior or Senior State Titles (depending on which is relevant to the player). Failure to comply will deem the player/member unfinancial and thus not allow that player/member to participate in ANY Association activities, be it representative teams, the normal competition, fundraising etc. until they are again deemed to be financial. Such player/members applying for representative teams in the following year will also be excluded from being allowed to trail.

q). (i)Squads of 14 players, maximum, will be selected at the initial selection trials provided participants demonstrate the required skill level for their age group (as per NNSW Policy). From the initial selection, teams of 10 players max plus FOUR (4) training partners(max) will be selected at final trials for all Junior and Senior State Title Representative Teams/squads. Should any age group not demonstrate enough players with the required basic skills to form a team of 9

(minimum), then a development team shall be formed for the age group instead. (Providing Coaching staff are available).

All squad members (team members and training partners) are expected to continue to train, fundraise and play at rep level, either at further carnivals or competition games (where available) to ensure the viability of the team. Further appointments to the team will be made from the training partners where possible and numbers permitting.

(ii). A squad of 24 (maximum) will be chosen for the 11yr Development Squad which will train weekly and attend a maximum of 4 representative carnivals as two(2) teams. (Providing coaching staff are available)

(iii) Regional State League teams shall be selected for 17yr & Under and Opens with a maximum of 12 playing members and 2-4 Training Partners providing there are enough participants of the required skill standard for each and coaching staff is available. The composition of both teams may be different to State Title teams due to the availability of players for each competition.

We encourage players turning 16 or 17years of age in the year of play to nominate for the lower age group in preference to the Open age group.

## **19. COACHES**

a) All Coaches, Managers and Officials must actively encourage all players to remain with their current club.

b) All Coaches must complete the online Basic Principles of Coaching are encouraged to complete a Foundation Course as the minimum coaching accreditation recognised by Netball NSW.

c) The Association recommends that club complete a risk assessment for Working with Children Check's for all coaches, managers and officials and that those personal deemed to require a Working with Children's Check registration provide their registration number, date of birth and expiry date to their authorised club person for verification.

d) All Coaches and Managers are required to make themselves aware of the Association's Child Safe Guarding Policy which include the Codes of Conduct for Safe Children and our ongoing Risk Management Plan. This will also include speaking with all squad members regarding Child Safe practices at training, matches and carnivals and also while travelling away to State Titles etc.